

Charity Fischer

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OBJECTIVE

To obtain a position in the engineering field that will utilize my education and acquired skills.

EDUCATION

Associate of Science, Engineering Technology

Ivy Tech Community College, Fort Wayne, IN

Expected: May 2019

Relevant coursework: Mechanical Design (AutoCAD), CAD for Mechanical Design (SolidWorks), Intro to Circuits Analysis, Digital Fundamentals, Calculus I, Introduction to C Programming

PROFESSIONAL QUALIFICATIONS

- Proficient with Microsoft Office (Word, Excel, PowerPoint)
- Successful with AutoCAD and SolidWorks
- Ability to communicate effectively, both written and verbally
- Good written, verbal, and active listening skills
- Ability to work well in a team environment
- Works effectively with others
- Quality critical, analytical, and troubleshooting skills
- Self-sufficient with attention to detail
- Ability to manage and lead effectively
- Reliable, punctual, and experienced in working independently
- Positive outlook during social interactions

PROFESSIONAL EXPERIENCE

Leo Apostolic Christian Church, Leo, IN

Custodian

August 2013-Present

Weekly cleaning responsibilities include sweeping all carpets, cleaning all windows and all restrooms, straightening chairs, and generally making main areas presentable. Monthly responsibilities include purchasing cleaning supplies

Ivy Tech Community College – Northeast, Fort Wayne, IN

Tutor Lab Assistant

January 2019-May 2019

Responsibilities include aiding students in English and Mathematics, with computers, and with anything with which they may need assistance

Transformations Furniture, Fort Wayne, IN

Production Pre-Fabrication Department Worker

May 2017-August 2017

Gluing moisture barrier to furniture foam cushions

COMMUNITY INVOLVEMENT- VOLUNTEER

Gateway Woods Family Services, Leo, IN

Volunteer

July 2016-August 2016, May 2018-August 2018

Moved house for a family, babysat, weeded, mulched and did general yard work, spackled and painted offices, worked with other volunteers, and lead to set up for the Gateway Woods Annual Benefit Auction